

WORLD SPACE WEEK COMPETITION

(CLOSING DATE 12 NOON on SUNDAY 10th October 2021)

Competition Terms & Privacy Notice

1. About this competition

- 1.1 This competition is managed by Skyrora Limited of 108 Princes Street, Floor 2, Edinburgh, Scotland, EH2 3AA ("**Company**").
- 1.2 No purchase is necessary to enter this competition.
- 1.3 This year's World Space Week theme, Women in Space, is all about equality in the space industry. The Company seeks to contribute to the growth of women achieving qualifications in core STEM subject areas by encouraging young women and girls to consider themselves working in the space industry through this year's World Space Week competition.
- 1.4 There will be three (3) winners and three (3) runners up. Entries will be categorised into the following age groups with one winner and one runner up being chosen from each:
 - Primary – ages 4 to 12
 - Secondary – ages 13 – 17
 - Adults – aged 18 and over

2. Acceptance of these terms and conditions

- 2.1 By submitting a competition entry, you are agreeing to be bound by these terms and conditions.

3. Important dates for entering

- 3.1 The competition will run from 10 AM GMT on Monday 4th October (the "**Opening Date**") to 12 noon GMT on Sunday 10th October (the "**Closing Date**") inclusive.
- 3.2 All competition entries must be received by the Company no later than 12 noon on the Closing Date. All competition entries received after the Closing Date are automatically disqualified. The Company does not accept any responsibility for competition entries that are lost, mislaid, damaged or delayed, regardless of cause, including, for example, as a result of any equipment failure, technical malfunction, systems, satellite, network, server,

computer hardware or software failure of any kind; or proof of transmission as proof of receipt of entry to the competition.

4. How to enter

4.1 To enter the competition:

- (a) We're looking for you to express what your dream job in space would be. This can be expressed in any way, including drawing or painting a picture, taking a photo, writing a poem, playing music, gluing pasta to paper, etc. (whatever you can think of!).
- (b) Your submission must be your own original work. Entries from those aged 4-17 must be submitted by a parent or guardian.
- (c) All entries should be submitted by email as a Word document, PDF, photograph, video or audio clip to info@skyrora.com with the subject "Space For Me".
- (d) Your email should include your name, age, a contact telephone number, and the town in which you live.
- (e) Emails with attachments must be submitted by the Closing Date in order to be considered valid.

4.2 For help with entries, please contact the business team at info@skyrora.com

5. Eligibility

5.1 The competition is open to residents of the UK aged 4 and over at time of entry.

5.2 The competition is not open to employees of the Company or its holding or subsidiary companies, or any person who is professionally connected with the competition or its administration; or any immediate family member of any of the foregoing.

5.3 If you are under the age of 18, you must obtain written parental or guardian consent to enter the competition and claim your prize. The Company reserves the right to obtain proof of such consent and to refuse entry or to choose other winners if such proof, where requested, has not been provided.

5.4 The parent(s) or guardian(s) of entrants under 18 agree to these terms and conditions on behalf of the entrant.

5.5 In entering the competition, you confirm that you are eligible to do so and eligible to claim the prize. The Company may require you to provide proof that you are eligible to enter the competition.

5.6 There is a limit of one entry per person. Entries from those aged 4-17 must be submitted by a parent or guardian. For those aged 18 and over, entries on behalf of another person will not be accepted and joint submissions are not allowed.

5.7 The Company reserves all rights to disqualify you if your conduct is contrary to the spirit or intention of the prize competition or, if the Company has any reason to believe that there has been a breach of these terms and conditions, the Company may, at its sole discretion, reserve the right to exclude you from participating in the competition.

6. Prize

6.1 The winners will receive a Company goodie bag which will include a small number of Company merchandise products of the Company's choosing.

6.2 Prizes are subject to availability. There is no cash alternative for the prize.

6.3 The Company does not accept any responsibility if the winners are not able to accept the prize.

7. Winners' selection

7.1 The Company's business team will review all valid entries and decide the winning entries.

7.2 The decision of the Company's business team is final, and no correspondence or discussion will be entered into.

8. Notifying the winners and claiming the prize

8.1 The winners will be notified within five (5) days of the Closing Date, directly via email and/or telephone using the telephone number or email address provided with the entry.

8.2 Unsuccessful entrants will not be contacted.

8.3 The prize may not be claimed by a third party on behalf of the winners and the prize is exclusive to the winners, it is non-transferable.

8.4 The Company will make all reasonable efforts to contact the winners. If the winners cannot be contacted or is not available or has not claimed their prize within ten (10) days of the Closing Date (following the notification of the Company to the winners), the Company reserves the right to offer the prize to the next eligible entrant selected from the valid entries that were received before the Closing Date.

9. Announcing the winners

- 9.1 The winners' name and the winning entries will be announced and published on the Company's website and/or social media channels no later than ten (10) days following the Closing Date. The winners may be asked for consent to use their photograph for purposes of this announcement. If under 18, consent from parent or guardian required.
- 9.2 If you object to any or all of your name and winning entry being published or made available, please contact the Company at info@skyrora.com. In such circumstances, the Company must still provide the information and winning entry to the Advertising Standards Authority on request.

10. Force Majeure and Covid-19

The Company shall not be in breach of these terms and conditions nor liable for failure to perform any of its obligations under these terms and conditions if such failure results from events, circumstances or causes beyond its reasonable control. For the avoidance of doubt, an epidemic or pandemic constitutes a force majeure event.

11. Limitation of liability

Insofar as is permitted by law, the Company, its agents or distributors will not in any circumstances be responsible or liable to compensate the winners or accept any liability for any loss, damage, personal injury or death occurring as a result of taking up the prize except where it is caused by the negligence of the Company, its agents or distributors or that of their employees. Your statutory rights are not affected.

12. Ownership of competition entries and intellectual property rights

- 12.1 You warrant that your entry is entirely your own work and does not infringe in any way on intellectual property rights of any third party (unless you can demonstrate permission from the person owning the rights). You further agree to indemnify the Company, its shareholders, officers, employees and agents ("Indemnified Parties") against any and all losses and expenses incurred in the event that any of the Indemnified Parties become subject to any legal action in any jurisdiction through its use of your entry under the licence granted at clause 12.2.
- 12.2 The Company does not claim any rights of ownership in your entry and you retain all copyright in your entry, however when submitting your entry you are granting the Company a perpetual, royalty free, non-exclusive, worldwide, irrevocable licence to use, display, publish, transmit, copy, edit, alter, store, re-format and sub-licence the entry for its own commercial purposes including but not limited to publishing your entry on the Company's website, social media pages or any other media.

13. Data protection and publicity

- 13.1 When you enter this competition, your personal data will be controlled by Skyrora Limited, 108 Princes Street, Edinburgh EH2 3AA, as 'data controller'.
- 13.2 'Personal Data': we may collect, use, store and transfer different kinds of Personal Data about you as follows:
- Identity Data (including first name, last name, town of residence, photographs).
 - Contact Data (including email address(es) and telephone number(s)).
- 13.3 Your Personal Data will be collected by us through your direct interactions with us including submitting your entry by email, discussions by telephone, or throughout the competition judging period.
- 13.4 We will only use your personal data for the purpose for which we collected it which is to enable you to participate in this competition and to allow us to administer the competition.
- 13.5 The legal basis for processing your Personal Data is that processing is necessary to allow you to enter the competition (performance of a contract legal basis), and to meet any legal obligations or requirements applicable to the competition (legal obligation legal basis).
- 13.6 Your Personal Data will not be shared or used by us or any third party for purposes of marketing goods or services to you.
- 13.7 It is necessary to publish the winner's name to fulfil the legal requirements of this competition.
- 13.8 Your Personal Data will be stored for as long as necessary to administer the competition, and no longer than 1 month after the Event. If you are one of the winners, your personal data may be stored for as long as we are exercising our rights under the licence granted in clause 12.2.
- 13.9 Under certain circumstances, you have rights under data protection laws in relation to your personal data including the right to receive a copy of the personal data we hold about you, the right to request erasure of your data, the right to have your data provided in an easily readable format, and the right to make updates to the data we hold about you. To exercise any of your rights, please submit your request to legalteam@skyrora.com. Note that we will not charge a fee (unless there are excessive requests), and we must respond to certain requests within 30 days. We may require

identification documents from you to verify your identity prior to fulfilling your request, which will be deleted immediately following verification of your identity and used for no other purpose.

13.10 You have the right to make a complaint at any time to the Information Commissioner's Office, the UK regulator for data protection issues (www.ico.org.uk).

13.11 Parents and guardians authorise the processing of data in accordance with this clause 13 where entrant is under the legal age of consent in their territory.

14. General

14.1 The Company reserves the right to hold void, suspend, cancel, or amend the prize competition where it becomes necessary to do so.

14.2 These terms and conditions shall be governed by Scots law, and the parties submit to the non-exclusive jurisdiction of the courts of Scotland.